**Balint Society of Australia and New Zealand**

**Board Meeting**

**AGENDA**

**Date: Tuesday 5th March 2019**

**10.30am AEDT, 12.30pm NZT by Zoom for 1.5 hours.**

**1.Present:**

**2. Apologies:**

**3. Conflict of Interest:**

**4. Minutes of Board Meeting on 5th February 2019:**

**5. Matters arising from the previous Minutes:**

* Partial refund to Lyn Charlton CQ
* Anne Malecki hours increase and workload, Essay Competition workload HW CQ
* Date Claimer Notice for ABGW 2019

**6. Correspondence:**

**7. Face to Face Meeting 1-3 March in Elsternwick, Melbourne 2019:**

**8. F2F Motions:**

**8.1 For AGM**

**MOTIONS - Changes to Constitution mooted:**

* Honorary members have voting rights
* *PURPOSE* to be inclusive of *psychotherapists* and possibly adding *fostering the growth of the Balint community*
* Financial Year to change from July 1 – 30 June to

January 1 – December 31

**8.2 ABGW 2019**

**MOTIONS**

**-** that Chel Quinn be appointed Chair of the Workshop 2019

- that the vice president and past president step into her role as needed during the year given the workload and responsibilities involved

- change of name to ‘BSANZ Balint Group Intensive’?

- Fee for ABGW to be increased to $50 more than 2018

**8.3 Complaint from members of the 2018 WOC regarding ABGW 2018 Leaders Group Decision to exclude LdL from participating.**

**MOTION**

- A Letter To the workshop organising committee. A Board expression of appreciation. *On behalf of the Board, with names, Thank you for your feedback which was presented to the Board and generated useful discussion. We have been informed of your disagreement with the decision and reasoning concerning the 2018 ABGW and acknowledge the importance of discussing this openly towards developing mutual understanding. We recently discussed how this could best happen and believe that convening an event such as a conference or Study Day/s might provide the most fruitful discussions in exploring all aspects of difference and commonality.*

**8.4 2020 Balint Conference/Study Days**

**MOTION**

* That BSANZ plan and organise a scientific meeting involving papers on philosophical, theoretical and practical issues in relation to Balint work with discussions and Balint Groups in 2020.

**8.5 Ethics Committee**

**MOTION**

* That an ethics committee be appointed and develop an ethics policy.

**9. F2F Actions:**

**9.1** **2020 Conference/Study Days**

**ACTIONS:**

- A small committee to form to develop a document regards the intended 2020 event by sending out an Expressions of Interest generally to be involved in organising the conference with a balance Aus/NZ. Invite and articulate what we want to do. Including a general brief of objectives and vision/ideas and of how it would look. Set up a panel to vet papers. Be clear this is a Board-driven event.

- Choose a name for the event

**9.2 Finances**

**ACTIONS**

* **-** A breakdown of surplus/deficit figures of each activity would be helpful. How much does each activity cost? Fully costing each activity - ABGW, ALW, Governance, Medical Student Essay Competition, Pathway Training including Observation
* **-** Ask Anne Malecki to explain the use of MYOB
* - $53200 Total Funds presently. Investing the surplus? Estimate of projected costs to end of 2019 before surplus can be invested.
* Question was raised about where does the contribution from a benevolent donor, (A G-O), show on our books? (Note: The Prize is in the Society’s name but the prize money does not pass through our books. It is the BSANZ that offers the Essay Competition. It is the donor who gives the prize money.) Therefore the money cannot show in our financial report.
* **ACTION:** Recognition of A G-O as the donor will go in the President’s Report.

**9.3 ABGW**

**ACTIONS:**

* Role of ‘Chair’ (of Workshop and Leaders Group) Reviewed TOR to be completed and brought to next Board meeting.
* Evaluations of ABGW considered important. Consideration given to instructing participants that receiving their CPD/ME points certificate is conditional on completing the Evaluation as it is the final requirement of the Workshop as a valued reflective tool. Perhaps include time for completion in the final plenary.
* CQ as Chair to choose Leader Group in conjunction with AC

Bulletin from the Board to announce appointment of CQ as Chair with the support

**9.4 ONLINE GROUPS Initiative**

**ACTIONS:**

* Communication with members: DN will send out a request to leaders to update info. Bulletin/Newsletter will include a note on online groups as an exciting development click on the link to give info on your online group to be collated. Also she will write a letter to all our leader trainers to ask who is running online groups, details about the groups and vacancies.
* FM and DN will put out the call- Who is interested in running online groups? And provide a hub for establishing and supporting the development of online groups.

**9.5 Balint in Medical Schools AUS/NZ ‘hub’**

**ACTION:** Frank Meumann, Jenny Presser and Judy Griffiths

**10.** **Professional Conduct Matter**

Discussion was had concerning an ethical matter and processes required as several complaints received about one participant’s behaviour at the ABGW.

**ACTION:**

* CQ and RD will take this up with the person
* Ethics Policy and appointment of outside Board member. FM will approach Bill Betts and Bill Farrell

**11. Accreditation Committee:**

**(From F2F) Discussion required on ‘Process by which decisions are made regarding leader trainer pathway’.**

**12. Privacy Laws and Ethics Policy and Procedures**

**ACTIONS:**

Review of Privacy laws and their relevance to BSANZ undertaken at F2F and it was noted that a **Key role of a Board is risk management.**

* JG agreed to take responsibility for this portfolio and to offer a note on this to members to be included in a Newsletter and on the website.

**13. Future Planning**

* “Scientific Meeting” 2020 – Objectives – provide presentations of Balint philosophy and practice papers with discussions to air and understand differences. Include Balint Groups and the AGM.
* ABGW 2019, 2021 What do we do about training needs in between?
* ALW 2021
* Privacy Policy JG
* Ethics Policy and appointment of outside Board member. FM will approach Bill Betts and Bill Farrell
* Online Balint Groups Initiative FM, JG
* Balint Groups for Medical Students Formation at the local level of Aus/NZ FM, JG
* Annual Newsletter JG
* Website DN
* Membership DN
* Bi-monthly Bulletin from the Board KCS, CQ and JG

**ACTION:** Include in Bulletin from the Board

**14. Next meeting Date:**

**Kerrie Collings-Silvey, Secretary**