**Balint Society of Australia and New Zealand**

**Board Meeting**

**MINUTES**

**Date: Tuesday 2nd July 2019**

**8.30am AWST, 10.30am AEDT, 12.30pm NZT by Zoom for 1.5 hours.**

**1. Present:** Chel Quinn, Chair, Di Nash, Judy Griffiths, Frank Meumann, Hilary Ash, Kerrie Collings-Silvey, Prue Bonifant.

**2.** CQ informed the Board that Stuart Angus, Penny Love’s husband had passed away. All in agreement to send our condolences and flowers to Penny. ACTION: KCS DONE

**3. Apologies:** Ruth Dunn

CQ thanked JG for stepping in last meeting to take the minutes.

**4. Conflict of Interest:** None

**5. Minutes of Board Meeting on 4th June 2019: Moved as a true and accurate record by HA, seconded FM. U/C**

**6. Matters arising from the previous Minutes:**

* **5.1** Letter to the 2018 WOC was sent. There has been no response. DN expressed appreciation to the Board for assisting in its consideration and response to the feedback from the WOC. DN is hopeful there will be positive ripples as some changes in processes have resulted from the feedback received.
* **5.2** Reminder letter of Membership Fees Early Bird rate**:** Has been sent by Anne Malecki.
* **5.3** Email list of Members and “interested others”: Letter to leaders to pass to group members. ACTION: CQ
* **5.4** Bristol Model of delivering Balint Groups to medical students:CQ attempted to scan the IBF proceedings but without success. CQ given advice on scanning. ACTION: CQ DONE

**PB joined the meeting at this point due to a faulty connection.**

* **5.5** Insurance Currency: PB noted the BSANZ was given the incorrect invoice. She will pay the correct amount and send to the Board the paperwork with the details of the Insurance Policy. ACTION: PB
* **5.6** Admin hours’ attribution – essay competition, accreditation committee, intensive. Previous invoice of hours from AM – 10 essay, 4 workshop, 4 general admin.
* **5.7** FM thinks we should look at our total costs and be mindful of how we are expending our finances needing a proper review at some time. The cost of the training pathways, the fees etc.

ACTION: PB

**7. Correspondence, with action, during the month:**

* Jaimei Navalli looking for a group leader in Newcastle. CQ and AM looked into this.
* Membership applications: Gretta Daley, Dr Simon Joel, Tim Owen
* Lloyd Fernandez, Psychologist is Perth, enquiring about Balint training. ACTION: JG will contact him.
* Alexa Gilbert-Obrart alerted the Board to media articles about burn out in doctors and the culture in hospitals. The Board discussed how a role for the future to be a media representative. FM spoke about the necessity to respond rather than react to media items, and especially the importance of avoiding an opportunistic self-promotion of the BSANZ. ACTION: CQ will respond to AG-O. *We don’t want to respond reactively but we very much appreciate her writing to us and drawing this to our attention.*
* Minutes of IBF Council meeting in Budapest. Jean-Daniel Gardier was elected vice-president.

**8. Reports from Office Bearers**

**7.1 President:**  CQ reported we do not have an ABN (Australian Business Number) and are not required under our Incorporations Act being a not for profit organisation. We are registered with Consumer Affairs Victoria. If we apply for an ABN this registers the name *Balint Society of Australia and New Zealand Inc*. The Board discussed the value in obtaining an ABN and registering a business name/number. All in agreement.

**Motion: DN moved that the BSANZ apply for an ABN. FM seconded. C/U**

ACTION: KCS. CQ will send KCS documents.

**7.2 Secretary:** All information the body of the agenda.

**7.3 Treasurer:** Unable to do a financial report due to lack of data.

* Current accounts - $9,749 AU, $25,118 NZ.
* Memberships: 27 Aus paid 14 NZ paid. 71 previous year. Maintaining and building the membership takes personal contact and follow up.
* Who is prepared to become the membership secretary?

**7.4 Accreditation Committee:** DN tabled a report.

**Motion: DN moved that Dr Penny Woods be accepted onto the Leadership Training Pathway. JG seconded. U/C.**

* A policy needs to be developed regarding duration of training on the pathways.
* Claudia Gross is not intending to attend the Intensive and will not require an Observation.
* 2-way feedback sheets between the leader trainer in training and the leader trainer are no longer required. All agreed.
* All supervision reports are in.
* Review of the annual training fee for enrolment and re-enrolment to be undertaken.
* Another member of the AC is to be considered for appointment.

**9. Website development:** DN announced that the website will be launched in the next couple of days and DN warmly thanked HA for her dedicated assistance to the website. HA expressed her appreciation of DN’s tremendous work load over the years. All congratulated DN and HA and noted Simon Guernsey’s committed input and availability throughout. There will be an invoice coming in from SG.

**10. BSANZ Intensive 2019**

* HA tabled the minutes of the fourth meeting of the IOC.

 Registrations still to come in. Few people so far from NZ. The list of Expressions of Interest was reviewed. HA encouraged Board members to assist in advertising.

* CQ tabled the minutes of the most recent Leaders Meeting. She spoke about the leaders considering the requirements of participants in attending a workshop. The Board discussed process issues in relation to excluding a registrant who may be inappropriate. The situation of having senior people come to the workshop as participants was discussed and different views were canvassed. It was seen that this situation is not just an issue of dual relationships. CQ recommended that she as Chair of the Workshop speak with the registrant involved. All in agreement. ACTION: CQ

**11. Date of AGM**

**Motion: DN proposed that the AGM take place on 2nd November at 12pm, seconded PB. U/C**

**12. 2020 Balint Society Congress**

KCS tabled a summary and provisory plans from the scoping meeting on 25/06/19.

**MOTION: DN moved that the 15th-18th October 2020 be the dates for the Congress, seconded PB. U/C**

Steering committee presently consists of CQ, KCS and JG.

Action: All asked to write to CQ, KCS and JG with your responses regarding the Date Claimer Blurb asap so it can go out.

**13. Next Board Meeting Date:**

**6th August 2019 10.30am AEST, 12.30pm NZT, 8.30am AWST**

**Meeting closed at 12.03pm.**

**Agenda Items for next month’s meeting carried over**

**1. Student Essay Prize**

**2. Motions for changes to the BSANZ Constitution**

* Honorary members have voting rights
* Purpose to be inclusive of psychotherapists and possibly adding fostering the growth of the Balint community
* Financial Year to change from July 1 – 30 June to January 1 – December 31 from ?

**3. Ethics Policy**

**4. Balint in Medical Schools AUS/NZ ‘hub’**

**5. Newsletter and Bulletin from the Board**

**6. Online Groups**

**7. Launch and use of website for committee reports**

**Kerrie Collings-Silvey**

**Secretary**